



## **BIG ARTS EXHIBITORS CONTRACT PHILLIPS GALLERY**

I, the undersigned artist, agree to the following conditions to exhibit from

\_\_\_\_\_ to \_\_\_\_\_

1. Artist agrees to provide original work not previously exhibited at BIG ARTS.
2. Artist agrees that all artwork will be properly wired for hanging or properly secured for standing.
3. The exhibit will be representative of the artist's work previewed by the Visual Arts Committee.
4. Unless otherwise arranged, the artist will be responsible for transporting the exhibit to and from BIG ARTS and to assist the BIG ARTS chairperson with displaying the exhibit if asked.
5. Artist agrees to label each piece clearly with title, selling price and medium. Invitational or Solo exhibit artists must prepare a price list in duplicate.
6. Each work on display during the duration of the exhibit is subject to a 40% commission to BIG ARTS.
7. If any artwork is sold within 30 days following the end of the exhibit as a result of being viewed at BIG ARTS, the aforementioned 40% commission is due BIG ARTS and shall be paid by the artist.
8. Invitational or Solo exhibit artists shall provide BIG ARTS with a biography, resume and photos for the exhibit's files.
9. Artist gives BIG ARTS permission to use photographs of artwork on exhibit or provided by artist for publicity purposes.
10. No artwork can be removed prior to close of exhibit.
11. Artist shall make every effort to be present at the reception for the exhibit.
12. BIG ARTS will exercise the care in respect to the property exhibited as it does in safeguarding its own property but does not accept responsibility for the loss or damage to the artist's work while on exhibit. The artist hereby agrees to release and hold BIG ARTS and its agents (including staff and volunteers) harmless from any liability for damage resulting from loss or damage to the artist's work. Artist further releases Sanibel Captiva Art League and its members and agents from any liability for any loss or damage to the Artist's work arising in any way from this exhibition. For purposes of this Agreement, the phrase "loss or damage" encompasses, but it is not limited to, theft by third persons, mistaken labeling, damage by a guest or patron, or damage due to environmental conditions. Insurance for any loss or damage is the sole responsibility of the artist.



13. The property listed on exhibit to BIG ARTS will be returned only to the owner or to an authorized agent or representative of the owner or, in the event of the death of the owner, to the authorized legal representative of the estate of the owner. The owner is obligated to notify BIG ARTS of any change of address.
14. BIG ARTS may request removal at any time of the listed property by sending written notice by certified mail to the owner at the address of owner as shown in this Agreement (or to the last change of address sent by the owner to BIG ARTS). If the owner does not withdraw such property within thirty (30) days of the notice, then the institution shall have the right to dispose of the property in any manner that BIG ARTS may elect and, if BIG ARTS stores the property, to charge reasonable storage fees for the artwork and to have and enforce a lien for such fees. If, after eighteen (18) months, the property still has not been withdrawn, and in consideration for its storage and safeguarding during this period, the property listed shall be deemed an unrestricted gift to BIG ARTS. Nothing in this paragraph, however, shall change the risk of loss, which shall remain with the artist.

BIG ARTS will:

- ❖ Provide exhibition space and assistance in hanging and displaying the show.
- ❖ Provide a reception on the aforementioned evening.
- ❖ Provide publicity through local media and a mailer that will be sent to all BIG ARTS members.
- ❖ Handle all sales and pay the artist by the 15<sup>th</sup> of the month following the end of the exhibit.

ARTIST SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

ARTIST NAME (please print) \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

PHONE \_\_\_\_\_ ALT. PHONE \_\_\_\_\_

E-MAIL \_\_\_\_\_

WILL YOU ATTEND ARTIST RECEPTION? \_\_\_\_\_

\*\*\*All artists must fill out W-9 form in order to receive payment for sold pieces\*\*\*

**Barrier Island Group for the Arts**  
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