



AGREEMENT

Between the Captiva Civic Association and Exhibiting Artist

The undersigned EXHIBITING ARTIST agrees to abide by the following conditions:

1. All works made available for the Exhibition shall be consistent as to form, material, and content as submitted during the Art Committee's selection and approval process. Within 45 days of the Exhibition Opening, the undersigned Artist shall hand deliver, mail or email to the CCA four color photographic prints of the intended art works to be exhibited. The Art Committee reserves the right to select any and all works presented by the Artist for the Exhibition.
2. All work must be ready to hang with secure taut wiring fastened no more than 2" below the top of the frame, to each of the two vertical reverse frame sides for attaching to the hanging system. A legible list of title, medium and selling price for each work must be delivered with all art works. An electronic listing emailed of same is appreciated at least 2 weeks in advance of exhibit. Three-dimensional works are not available to hang on the hanging system and may not be accepted due to space limitations.
3. The CCA Art Committee exclusively installs and takes down all artworks for each exhibition. All art works in the show must be original and available for sale. The artist agrees to deliver and remove original art works on the start & end dates specified below. Once installed, art works shall not be removed or exchanged at any time during the specified exhibition time.
4. A fee of twenty-five percent (25%) of gross sales on all works sold during the exhibition will be paid by the Artist to the CCA within 10 days of the last show exhibition date. The Artist will remit the same fee for all sold commissioned works resulting from the exhibit for a period of six months following the exhibition. The collection of moneys and all applicable taxes are the sole responsibility of the Artist.
5. The times and days the Exhibition at the CCA Hall open to the public for viewing will be scheduled and announced in advance. The CCA reserves the right to reschedule viewing times as necessary. The CCA will provide an Opening Reception for the Artist(s) and include light refreshments. The Artist(s) may provide any additional drinks and food for the opening reception. Artists shall make every effort to be present at the opening reception.
6. Artists must send a short biography for publicity 30 days prior to the opening. The CCA will provide local publicity about each artist as reasonably possible. Invitations to the opening are mailed and emailed to CCA members only. Artists may request up to 50 invitations for their own use.
7. A standard waiver (below) shall be signed by the Exhibiting Artist. Any deviation from this contract must have prior written consent of the CCA Art Committee Chairperson.

The CCA ARTS Committee and the Exhibiting Artist agree that the above conditions, provisions and policies will be in effect during the Art Exhibition with a

START DATE of _____ TIME _____ END DATE of _____ TIME _____

Artist Signature _____ Print Name _____ Date _____

Art Committee
Chair or Representative _____ Print Name _____ Date _____

WAIVER

The undersigned Artist fully understands and agrees to hold the Captiva Civic Association harmless, including staff and volunteers from any liability due to loss, theft, fire or other damage to the Artist's work. The CCA will make every effort to secure and handle art works with care.

Exhibiting Artist Signature _____

